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2 Session, 22 Legislature

Alberta College of Art

Annual Report
1988-89

91-04952/

Letter of Transmittal

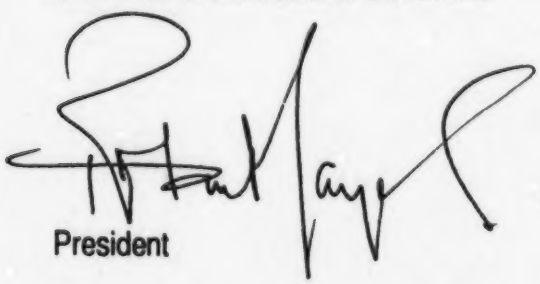
The Honourable John Gogo
Minister of Advanced Education
Edmonton, Alberta

Dear Mr. Gogo:

On behalf of the Board of Governors of the Alberta College of Art, and in accordance with the provisions of the Colleges Act, I am pleased to submit the Annual Report of the Alberta College of Art for the year ending June 30, 1989.

Yours truly,

Chairman of the Board of Governors



President

President's Message

1989 was a year of considerable creative activity by faculty and staff and students at the Alberta College of Art. The works of five faculty members were represented at the Opening of the National Gallery in Ottawa. Fifteen solo exhibitions by Faculty and Staff members were held in locations as diverse as Australia and Holland and as prestigious as the Glenbow and the Montreal Museum of Fine Arts. This, combined with new International student exchanges, continued success for our graduates and the honour received by Katie Ohe, a faculty member in Sculpture, as a 1989 YWCA Woman of Distinction, has made 1989 an extremely active year.

In 1989 the Alberta College of Art completed its Institutional Plan to the year 2001; which for the first time gives the College a clear and coherent view of its goals and intentions for at least the discernible future. Like any realistic program that projects beyond the present, various assumptions have had to be made. Primary among these is the assumption that the demand for excellence in Visual Arts education will increase and that the support for such excellence will be forthcoming. It states in the ACA plan that "the purpose of ACA is to educate artists and designers and to develop a visually informed public thereby contributing to the growth of a visually discriminate society in which skilled art and design practitioners will play a significant and rewarding role." We cannot foresee a circumstance in which such a purpose is any less significant than it is now.

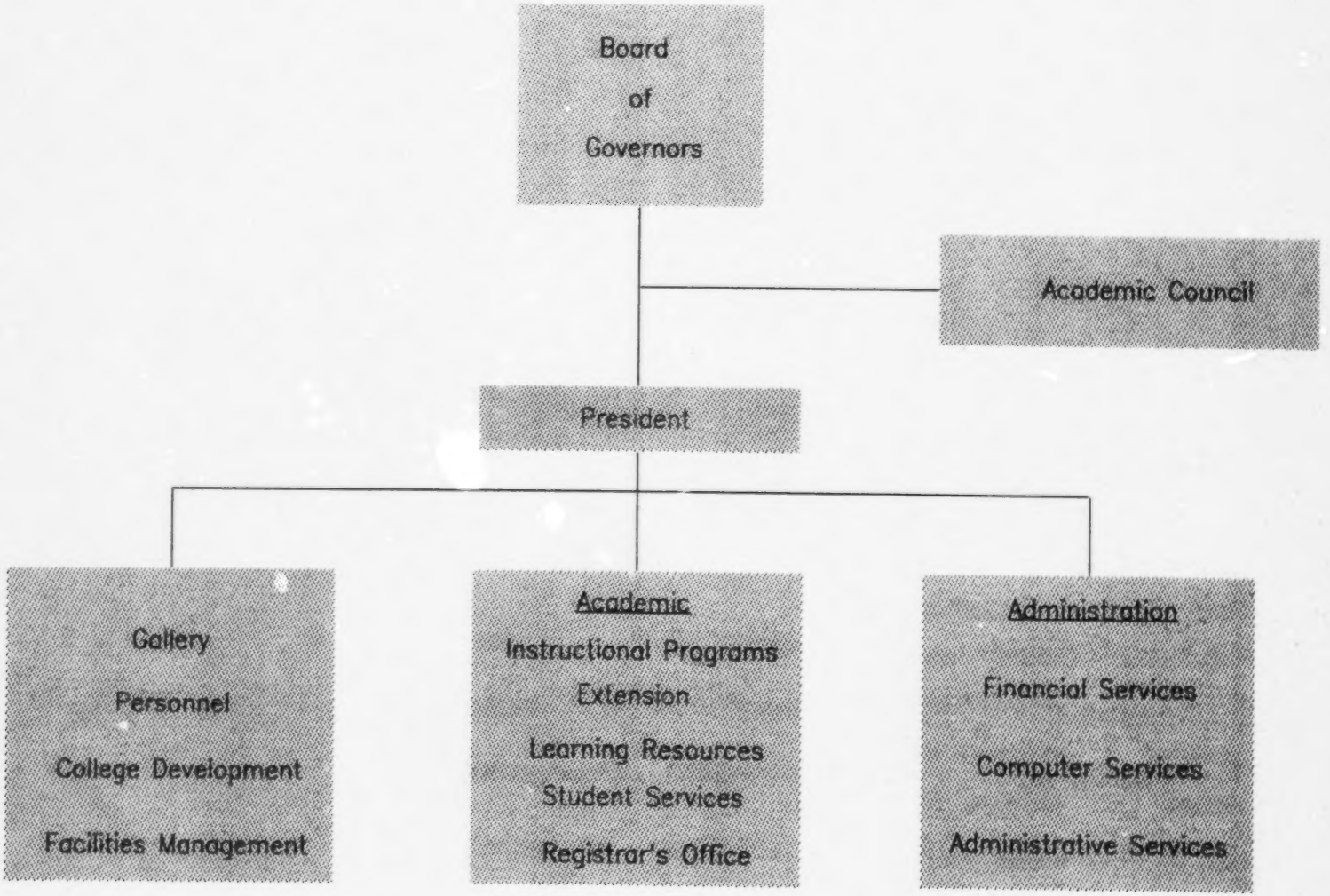
Robin Mayor
President

Alberta College of Art Board of Governors

Dale Simmons, Chairman
Robin Mayor, President

F. Garfield Anderson
Margaret Andrekson
Don Becker
Malcolm Bryce
Wayne Giles
Barbara Joffe
Kate Moslenko
Pauline Prins
Brenda Sears

Organizational Chart



Comparison of Credit Program Enrollment

Year	Summer/Fall			Winter / Spring			Total FTE	Graduates
	Full Time	Part Time	FTE	Full Time	Part Time	FTE		
1988 / 89	620	188	343	575	257	331	674	114
1987 / 88	650	146	346	629	232	349	695	95
1986 / 87	631	60	331	593	147	327	658	95
1985 / 86	611	61	324	578	67	306	630	91

Extension Enrollment

	Students	Courses
1988 / 89	789	55
1987 / 88	838	53
1986 / 87	746	48
1985 / 86	687	48

Faculty and Staff Summary by Category

	Full Time		Part Time		Total FTE
	Head Count	FTE	Head Count	FTE	
Instructional	57	49.8	64	13.6	63.4
Administrative	21	16.5	0	0	16.5
Support	33	27.3	121	11.0	38.3
TOTAL	111	93.6	185	24.6	118.2

Full Time Equivalent		
1987/88	1986/87	1985/86
62.1	67.2	63.2
11.8	13.5	12.0
33.3	39.4	31.6
107.2	120.1	106.8

NOTE: The calculation of Full Time Equivalent staff was changed in 1987/88 to reflect a full fiscal year as the base for full-time staff, rather than the academic year. This calculation results in a slightly lower FTE than the corresponding statistics for previous years.

Library Holdings

	Books	Periodicals	Slides	Micro Materials	Films / Videos
1988 / 89	13,814	81	85,000	477	230
1987 / 88	12,336	81	80,000	446	199
1986 / 87	11,551	82	75,000	416	131
1985 / 86	10,696	91	75,000	398	128

Leased Space *

Year	Gross Area (m^2)
1988 / 89	24,753
1987 / 88	24,754
1986 / 87	24,754
1985 / 86	23,653

* All space is leased from the Southern Alberta Institute of Technology

AUDITOR'S REPORT

To the Board of Governors of the Alberta College of Art

I have examined the statement of financial position of the Alberta College of Art as at June 30, 1989 and the statements of changes in fund balances and changes in equity in capital assets for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the College as at June 30, 1989 and the results of its operations and the changes in its financial position for the year then ended in accordance with the disclosed basis of accounting, as described in Note 2 to the financial statements, applied on a basis consistent with that of the preceding year.

Donald D. Salmon

Donald D. Salmon
FCA
Auditor General

Edmonton, Alberta
October 16, 1989

STATEMENT OF FINANCIAL POSITION
JUNE 30, 1989

ASSETS	1989	1988
Cash and investments	$ 582,397	$ 416,325
Accounts receivable (Note 3)	163,848	102,726
Inventories	143,376	111,684
Prepaid expenses	43,777	6,681
Capital assets (Note 4)	2,609,608	2,278,782
	$3,543,006	**$2,916,198**

LIABILITIES, EQUITY AND FUND BALANCES

Accounts payable	$ 81,514	$ 295,307
Deferred revenue	51,902	38,961
	133,416	334,268
Equity in capital assets	2,609,608	2,278,782
Fund balances		
Operating	161,740	204,123
Capital	(11,121)	(275,283)
Restricted (Note 5)	566,622	279,308
	717,241	208,148
Reserves (Note 6)	82,741	95,000
	799,982	303,148
	$3,543,006	**$2,916,198**

The accompanying notes are part of these financial statements.

STATEMENT OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 1989

	Operating	Capital	Restricted	Total 1989	Total 1988
REVENUE					
Grants, Province of Alberta (Note 7)	$5,300,154	$658,422	$162,663	$6,121,239	$5,780,430
Other grants	17,783	-	-	17,783	58,000
Tuition fees	432,335	-	-	432,335	425,927
Donations	41,311	9,675	116,861	167,847	92,846
Interest	48,743	3,588	35,675	88,006	67,388
Continuing education fees	137,631	-	-	137,631	78,767
Sales, rentals and services	25,921	-	-	25,921	6,564
Proceeds from disposal of capital assets	-	6,000	-	6,000	5,125
Other	23,780	-	-	23,780	22,875
	6,027,658	677,685	315,199	7,020,542	6,537,922
EXPENDITURE					
Direct instruction	3,368,245	-	-	3,368,245	3,242,235
Indirect instruction	579,902	-	-	579,902	586,356
Campus operations	634,104	-	-	634,104	629,628
Board and president	435,759	-	-	435,759	240,041
Education management	199,099	-	-	199,099	246,457
Student services	244,769	-	27,885	272,654	250,496
Finance and administration	437,270	-	-	437,270	497,780
Continuing education	228,338	-	-	228,338	109,648
Acquisition of capital assets	-	354,234	-	354,234	1,055,850
Alumni Association	14,103		-	14,103	-
	6,141,589	354,234	27,885	6,523,708	6,858,491
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURE	(113,931)	323,451	287,314	496,834	(320,569)
INTER-FUND TRANSFERS	41,768	(41,768)	-	-	-
RESERVES					
Returned to fund balance	95,000	-	-	95,000	55,000
Appropriated from fund balance	(65,220)	(17,521)	-	(82,741)	(95,000)
CHANGES IN FUND BALANCES	(42,383)	264,162	287,314	509,093	(360,569)
FUND BALANCES AT BEGINNING OF YEAR	204,123	(275,283)	279,308	208,148	568,717
FUND BALANCES AT END OF YEAR	**$161,740**	**($11,121)**	**$566,622**	**$717,241**	**$208,148**

STATEMENT OF CHANGES IN EQUITY IN CAPITAL ASSETS
FOR THE YEAR ENDED JUNE 30, 1989

		1989	1988
Balance at beginning of year		$2,278,782	$1,243,551
Add:	Purchase of capital assets	344,584	1,055,850
	Donated assets	9,650	-
		2,633,016	2,299,401
Less:	Cost of capital asset disposals	14,839	8,942
	Write-off of capital assets	8,569	11,677
		23,408	20,619
Balance at end of year		**$2,609,608**	**$2,278,782**

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 1989

Note 1 Authority

The Alberta College of Art operates under the authority of the Colleges Act, Chapter C-18, Revised Statutes of Alberta 1980, as amended.

Note 2 Summary of Significant Accounting Policies

(a) General

These financial statements have been prepared in accordance with generally accepted accounting principles except that capital assets are not depreciated.

(b) Fund Accounting

The accounts of the College are maintained in accordance with the principles of fund accounting.

For financial reporting purposes, accounts with similar characteristics have been combined into the following major fund groupings:

- *Operating*
- *Capital*
- *Restricted*

(c) Inventories

Inventories of supplies are valued at the lower of cost or net realizable value, as estimated by management.

(d) Capital Assets

Capital assets purchased are recorded at cost. Capital assets transferred from the Southern Alberta Institute of Technology are recorded at a value agreed between the College and the Institute, which is based on original cost, except for the permanent art collection which is recorded at appraised value. Donated assets are recorded at fair market value.

(e) Deferred Revenue

The College records as deferred revenue the unearned portion of conditional grants and amounts received for programs commencing in the next fiscal year.

Note 3 Accounts Receivable

Accounts receivable are summarized as follows:

	1989	1988
Employee loans and advances	$ 86,737	$ 44,540
Due from Students' Assoc.	44,226	29,681
Other	32,885	28,505
	$ 163,848	$ 102,726

Note 4 Capital Assets

Capital assets are summarized as follows:

	1989	1988
Furniture and equipment	$1,032,052	$ 928,882
Leasehold improvements	1,416,414	1,195,558
Permanent art collection	161,142	154,342
	$2,609,608	$2,278,782

The land and buildings occupied by the College are leased for an indefinite period from the Southern Alberta Institute of Technology.

Note 5 Restricted Funds

Restricted funds transactions are summarized as follows:

	Balance at Beginning of Year	Add Revenue	Deduct Expenditure	Balance at End of Year
Endowment funds:				
Principal	$ 261,684	$ 261,739	$ -	$523,423
Expendable	12,690	35,675	15,600	32,765
	274,374	297,414	15,600	556,188
Scholarships	4,934	17,785	12,285	10,434
	$279,308	$315,199	$27,885	$566,622

Note 6 Reserves

Reserves are summarized as follows:

	Balance at Beginning of Year	Returned to Fund Balance	Appropriated From Fund Balance	Balance at End of Year
Early retirement incentive	$95,000	$(95,000)	$41,707	$41,707
Visual communications	-	-	23,513	23,513
Library / Art acquisitions	-	-	17,521	17,521
	$95,000	$(95,000)	$82,741	$82,741

Note 7 Grants, Province of Alberta

Grants from the Province of Alberta are summarized as follows:

	1989	1988
Operating		
Base	$5,300,154	$5,008,211
Conditional	-	1,275
	5,300,154	5,009,486
Capital		
General capital	640,900	742,616
Matching	17,522	-
	658,422	742,616
Restricted		
Matching	162,663	28,328
	$6,121,239	$5,780,430

Note 8 Operating Fund Expenditures

Operating fund expenditures are summarized by object of expenditure as follows:

	1988	1989
Salaries, wages and benefits	$4,916,328	$4,483,788
Supplies and materials	289,654	281,276
Caretaking	167,741	143,746
Printing and publications	118,877	134,291
Repairs and maintenance	105,405	112,445
Hospitality and special events	97,219	47,876
Contracts	84,001	152,246
Security	74,315	72,128
Library resources	43,065	34,848
Advertising and promotion	42,483	44,761
Telephone	39,432	35,703
Postage	23,850	23,978
Equipment rentals	23,607	27,088
Travel	20,328	29,098
Bank charges	12,325	7,257
Insurance and legal	8,820	8,725
Bad debts	1,170	-
	6,068,620	5,639,254
MINOR CAPITAL		
Renovations	54,955	87,689
Equipment	18,014	46,528
	$6,141,589	$5,773,471

Note 9 Comparative Figures

The 1988 figures have been reclassified where necessary to conform to 1989 presentation.

Note 10 Approval of Financial Statements

These financial statements were approved by management.

NOTES

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is committed to the preservation
of the environment and has developed a
comprehensive re-cycling program.
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